

**JENKINS COUNTY DEVELOPMENT AUTHORITY  
MEETING OF THE CONSTITUTIONAL AUTHORITY**

**HELD AT CITY HALL**

**January 22, 2024**

**Board Members Present:** Pam Brown Mike Chance Roy Cook  
Ed Fuller King Rocker Charlie Dempsey  
Kirk Rocker Lee Wilson

**Staff Present:** Mandy Underwood, Executive Director

The meeting was called to order by Chairman King Rocker.

Lee Wilson opened the meeting with prayer.

Chairman Rocker asked for a motion to approve the minutes. Charlie Dempsey motioned to accept the minutes of the monthly meeting held on December 4, 2023, as presented. Lee Wilson seconded the motion, and the motion carried.

The financial report was presented and reviewed, including a Balance Sheet and Profit and Loss statement for the current period. Ed Fuller made a motion to accept the financial statements as presented. Mike Chance seconded the motion, and the motion carried.

Personal Appearance: Giovanni Shumake – Withdrew request.

**Executive Director Report**

**Election of Officers** – The following board members were elected for a one-year term – Chairman: King Rocker, Vice Chairman: Horace Weathersby, Secretary/Treasurer: Ed Fuller and Vice Secretary/Treasurer: Pam Brown.

**Gunn Property Land Clearing** – Parker Engineering met with EPD onsite to approve the clearing permit so that work could begin. Parker Engineering will send weekly updates on the progress.

**Arim Inc. Update** – Arim is still working on a design for the project. A meeting will be called once the layout is received.

**Check Signing Card** – The following board members agreed to serve as signatories on checks for the Development Authority: King Rocker, Horace Weathersby, Mike Chance, and Lee Wilson.

**Executive Session**

Employee Review – At 10:15, Pam Brown made a motion to enter into executive session, which was seconded by Lee Wilson and carried. Mandy Underwood and all guests left the meeting. At 10:21, Pam Brown moved to exit the executive session, with Ed Fuller seconding the motion, motion carried.

Pam Brown made a motion to increase Ms. Underwood’s salary by 5% for 2024. Lee Wilson seconded the motion, motion carried.

Meeting adjourned.

Respectfully Submitted,

Mandy Underwood, Executive Director