**Council Minutes**

**Work Session**

**March 15, 2023**

**A work session of the Millen City Council was held on March 15, 2023 at 6:00 p.m. in the Council Chamber at City Hall. Present were Mayor King Rocker, Council Members Darrel Clifton, Regina Coney, Ed Fuller, Robin Scott, and Giovanni Shumake. Also present were City Attorney Hubert Reeves, City Manager Jeff Brantley and Utilities Director Johnny Thomas.**

1. **Call to Order**

Mayor Rocker called the session to order at 5:58 p.m.

1. **Invocation**

City Attorney Reeves gave the invocation.

1. **Johnny Thomas – Public Officials Liaison – Gas Public Awareness**

Utilities Director Johnny Thomas Public Awareness session on Natural Gas for Public Officials. This session is to meet requirements for the City’s gas department with the State’s Public Service Commission.

1. **Hubert – Council Responsibilities**

City Attorney Reeves reviewed the City’s Charter on duties of Mayor, Council, and City Manager**.**

1. **Hubert - Annexation**

City Attorney Reeves reviewed the processes for the City to annex property into the City limits. A map was reviewed of the current and surrounding boundaries.

1. **ARPA Funding – Projects**

City Manager Brantley reviewed the current ARPA fund expenditures and obligations. The remaining balance for projects is $245,797. This amount could be slightly higher or lower depending on any change orders to the current lift station projects. Several potential projects were discussed for water, sewer, community house and playground equipment.

1. **Community House & Playground Equipment**

Council discussed needed repairs and current projects for the community house and the potential for future Splost funds being used. Also, discussions about several ways to assist funding of playground equipment for the community house lot.

1. **Law Enforcement Training**

Training classes offered for the police department were discussed.

1. **Water Leak adjustment policy**

Council discussed creating a water leak adjustment policy and reviewed a rough draft. They were asked to review the rough draft and provide feedback at the next regular meeting.

1. **Honorary Street Naming Policy**

City Attorney Reeves is working on an ordinance for council to review.

1. **Work Session Schedule - Also Budget Work Session in April**

A budget work session date will be set at the April regular council meeting. On going quarterly work sessions will be scheduled quarterly.

1. **Video Taping of Meetings**

Council discussed the possibility of video taping the council meeting and uploading them to You Tube. The City Manager is looking into the cost to add camera and microphone to the council chambers.

1. **City Employees Evaluations**

Council discussed employee evaluations and the current process.

1. **Rules of Recognition**

Rules of Recognition during the meetings was discussed and demonstrated throughout the meeting.

1. **Code Enforcement**

Code enforcement was discussed and employee retention efforts are ongoing.

1. **Adjournment**

Mayor Rocker adjourned the session at 7:56 p.m.

**Approved by Mayor and Council: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest by City Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**