**Council Minutes**

**Regular Meeting**

**January 3, 2023**

**A regular meeting of the Millen City Council was held on January 3, 2023 at 6:00 p.m. in the Council Chamber at City Hall. Present were Mayor King Rocker, Council Members Darrel Clifton, Regina Coney, Ed Fuller, Robin Scott, and Giovanni Shumake. Also present were City Attorney Hubert Reeves and City Manager Jeff Brantley.**

1. **Call to Order**

Mayor Rocker called the meeting to order at 6:00 p.m.

1. **Invocation**

City Attorney Hubert Reeves gave the invocation.

1. **Vote to Amend Agenda adding items numbered 6 and 7**

Council Member Clifton made a motion, seconded by Council Member Fuller to approve the amended agenda. The motion carried by unanimous vote.

1. **Consent Agenda**

**Approve Minutes from December 6, 2022 Regular Council Meeting**

Council Member Scott made a motion, seconded by Council Member Coney to approve the Consent Agenda. The motion carried by unanimous vote.

1. **Mandy Underwood - Main Street Millen Annual Report**

Mandy Underwood the Executive Director of Main Street Millen presented her annual report for 2022 to Mayor and Council. A copy of her report is attached to the minutes.

1. **Discuss and Approve changes to the RDF Grant on the Kirkland Building at 455 Cotton Avenue**

By common consent the Mayor and Council agreed to move forward with converting the Redevelopment Grant in the amount of $750,000.00 for the Kirkland Building at 455 Cotton Avenue to a Stabilization grant. An Intergovernmental Agreement between the City and DDA will be submitted for approval to Mayor and Council before converting the grant.

1. **Vote to approve purchase of lot from the Jenkins County Development Authority in the amount of $1.00 for water tank**

Council Member Shumake made a motion, seconded by Council Member Coney to purchase a 1-acre lot from the Jenkins County Development Authority for $1.00 for the purpose of installing a water tank. A copy of the correct survey is attached to the minutes. The motion carried by a vote of 5-0 with Council Members Clifton, Coney, Fuller, Scott and Shumake voting for and Mayor Rocker abstained.

1. **Vote to Appoint Mayor Pro-Tem for 2023**

Council Member Fuller made a motion to appoint Council Member Clifton as Mayor Pro Tem. The motion died a lack of a second.

Council Member Coney made a motion to appoint Council Member Shumake as Mayor Pro Tem. The motion died for a lack of a second.

This item was revisited at the end of the meeting.

Council Member Fuller made a motion, seconded by Council Member Scott to appoint Council Member Clifton as Mayor Pro Tem. The motion carried by unanimous vote.

1. **Vote to Appoint City Attorney for 2023 – R. Hubert Reeves III currently serving**

Council Member Fuller made a motion, seconded by Council Member Clifton to appoint R. Hubert Reeves, III as City Attorney. The motion carried by a vote of 4-0 with Council Members Clifton, Fuller, Scott and Mayor Rocker voting for and Council Member Coney and Shumake not voting.

1. **Vote to Appoint City Auditor – Reddick, Riggs, Hunter & Colson PC currently serving**

Council Member Clifton made a motion, seconded by Council Member Coney to approve Reddick, Riggs, Hunter & Colson PC as the City auditor. The motion carried by unanimous vote.

1. **Vote to appoint Municipal Court Judge – April Stafford currently serving**

Council Member Clifton made a motion, seconded by Council Member Fuller to appoint April Stafford as the Municipal Court Judge. The motion carried by unanimous vote.

1. **Vote to appoint Municipal Court Solicitor – Sam Derocco currently serving**

Council Member Fuller made a motion, seconded by Council Member Coney to appoint Sam Derocco as the Municipal Court Solicitor. The motion carried by unanimous vote.

1. **Vote to Appoint Municipal Court Public Defender – Christopher Gohagan currently serving**

Council Member Coney made a motion, seconded by Council Member Shumake to appoint Christopher Gohagan as the Municipal Court Public Defender. The motion carried by unanimous vote.

1. **Vote to Appoint Council Member to the Jenkins County Family Enrichment Center – Giovanni Shumake currently serving**

Council Member Clifton made a motion, seconded by Council Member Coney to appoint Council member Shumake to the Jenkins County Family Enrichment Center Board. The motion carried by unanimous vote.

1. **Vote to Appoint Council Member to the Jenkins County Health Department – Darrel Clifton currently serving**

Council Member Coney made a motion, seconded by Council Member Scott to appoint Council Member Clifton to the Jenkins County Health Department Board. The motion carried by unanimous vote.

1. **Vote to Appoint Member to Planning and Zoning Board for a 5-Year Term 2023-2027 – Janette Keezel currently serving**

Council Tabled the vote of an appointee to the Planning and Zoning Board until Ms. Keezel can be contacted.

1. **Approve Bid for 2021 CDBG**

* **Shockley Plumbing, Inc. - $629,320.00**

Council Member Coney made a motion, seconded by Council Member Scott to approve the bid from Shockley Plumbing, Inc in the amount of $629,320.00 for the City of Millen’s 2021 CDBG. The motion carried by unanimous vote.

1. **Approve Engineer’s Contract with Parker Engineering, LLC for the EDA grant water well and Tank project in the amount of $213,200.00**

Council Member Coney made a motion, seconded by Council Member Fuller to approve the Engineer’s contract for the EDA water well and tank project with Parker Engineering, LLC in the amount of $213,200.00. The motion carried by a vote of 5-0. Voting for were Council Members Clifton, Coney, Fuller, Scott and Shumake. Mayor Rocker abstained.

1. **Review and Approve Bid to purchase new Kubota M7060HD 4wd tractor for Public Works from Splost 7 funds**

* **Burke Tractor - $34,400.00 minus $12,400 (trade allowance) net $22,000**
* **Crosby Equipment - $39,000.00 (would not take existing tractor on trade)**
* **Shea Tractor and Equipment - $43,600.00 (would not take existing tractor on trade)**

Council Member Coney made a motion, seconded by Council Member Clifton to approve the purchase of a Kubota M7060HD 4wd tractor from Burke Truck and Tractor for a net amount of $22,000.00 after trade of the City’s 2014 Kubota M7040SU tractor using Splost 7 funds. The motion carried by unanimous vote.

1. **City Manager Report**
2. **Financials**

City Manager Brantley reviewed the finances with the Mayor and Council. He informed them that the net revenue for the month was -989.83. He reviewed Splost 7 and informed Council collections were pacing ahead of estimates by about 29%.

1. **2020 CDBG Update**

Council was informed bids would be opened on January 17th for the demolition of 3 homes in the 2020 CDBG target area. The home at 219 Warren Street had been selected for renovations. These are the final projects to complete the grant.

1. **Vehicles needed for Departments**

City Manager Brantley discussed with Council the difficulty finding replacement vehicles from new vehicle dealers. Manufacturers have very limited time frames to order new vehicles and dealer inventory for base model trucks is very low. The utility department is currently in need of a truck.

Council Member Clifton made a motion, seconded by Council Member Fuller to allow the City Manager to purchase a truck using Splost 7 funds for the utility department up to the amount of $35,000.00 and notify council for a poll vote. The motion carried by unanimous vote.

1. **Christmas Decorations - Downtown**

City Manager Brantley informed council the reason Christmas decorations were not install on Winthrope Avenue was due to Georgia Power over the years have replaced poles and not reinstalled the plug-in outlets. Only 5 poles were left with outlets. The City would need to install weatherproof outlet on the poles. There are 22 poles on Winthrope Avenue between the Quik Stop and Crowe Fields Funeral Home. Proctor Electric gave and estimate of $12,206.00 to install the outlets, wiring, weather heads and circuit breakers for 22 poles. Cotton Avenue has 34 decorative lamp poles. To purchase decorations for those poles would cost about $400-600 per pole.

Council Member Coney made a motion, seconded by Council Shumake to approve Proctor Electric Services Inc to install the receptacles on Winthrope Avenue poles for the estimate amount of $12,206.00 using Splost 7 funds. The motion carried by unanimous vote.

1. **Mayor’s Report**

No Report

1. **City Attorney Report**

No Report

1. **Council Member Comments/Reports**

Council Member Clifton inquired on the work at the Community House. The pavers are still on back order until late January. After discussion Council agreed to have the floors refinished (sanded, stained and polyurethane) and directed City Manager Brantley have the work completed. Council Member Clifton also discussed Code Enforcement and the need for an increased number of properties added for Blight Tax.

Council Member Shumake discussed Code Enforcement. He wants the property owner name added to the Junk Car list.

1. **Executive Session**

**If Needed**

Not Needed

1. **Adjournment**

There being no further business Mayor Rocker adjourned the meeting at 7:25 p.m.

**Approved by Mayor and Council: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest by City Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**