**Council Minutes**

**Regular Meeting**

**December 7, 2021**

**A regular meeting of the Millen City Council was held on December 7, 2021 at 6:00 P.M. in the Council Chambers at City Hall. Present were Mayor King Rocker, Council Members Darrel Clifton, Regina Coney, Ed Fuller, and Robin Scott. Absent was Council Member Walter Thomas. Also present were City Attorney Hubert Reeves, and City Manager Jeff Brantley.**

1. **Call to Order**

Mayor Rocker called the meeting to order at 6:00 P.M.

1. **Invocation**

City Attorney Hubert Reeves gave the invocation.

1. **Consent Agenda**

**Approve Minutes from November 2, 2021 Regular Council Meeting**

Council Member Clifton made a motion, seconded by Council Member Fuller to approve the November 2, 2021 Regular Meeting Minutes. The motion carried by unanimous vote.

1. **Approve the Resolution to Adopt the 2021 Amendment to the Jenkins County – City of Millen Joint Comprehensive Plan 2018-2028**

Council Member Coney made a motion, seconded by Council Member Fuller to approve the resolution to adopt the 2021 Amendment to the Jenkins County – City of Millen Joint Comprehensive Plan 2018-2028. The motion carried by unanimous vote.

1. **Approve Employee Christmas Party to be held at City Hall on December 17, 2021 at 11:00 AM and approve funding**

 Council Member Clifton made a motion, seconded by Council Member Coney to approve the Employee Christmas Party for December 17, 2021 and to use up to $800.00 for food and $600.00 for cash prizes to be funded from the employee coke and snack fund. The motion carried by unanimous vote.

1. **Vote to Approve Employee Christmas Bonus (Recommend same as last year, $60 with < 1-year service, $160 with > 1-year service plus additional $5/year for every year over 7 years and $50 for part time)**

Council Member Clifton made a motion, seconded by Council Member Coney to approve the employee Christmas Bonus as follows: $60.00 with < 1 year service, $160.00 with > 1 year service, plus additional $5.00 per year for every year over 7 years’ service, and $50.00 for part time. The motion carried by unanimous vote.

1. **Appoint members to the Downtown Development Authority for 4-year term 2022-2025. Current appointees are Robin Scott and Steve Rathbun**

Council Member Fuller made a motion, seconded by Council Member Coney to appoint Robin Scott and Steve Rathbun to the Downtown Development Authority for a 4-year term from 2022 – 2025. The motion carried by unanimous vote.

1. **Approve Amended Version dated December 7, 2021 of the City of Millen Language Access Plan (LAP) originally adopted October 2, 2018 and last amended December 1, 2020**

Council Member Coney made a motion, seconded by Council Member Scott to approve the Amended Version dated December 7, 2021 of the City of Millen Language Access Plan. The motion carried by unanimous vote.

1. **Review and Approve the use of Contingency Funds to purchase from Core & Main various meter components @ $44,585.02; a Handheld Data Collector @ $1800.00 and 972 Smartpoint Transceivers @ $136,080.00 until a draw from GEFA Loan # DW2019023 can be made to replace the funds to the Contingency Fund. The total amount is $182,465.02**

Council Member Fuller made a motion, seconded by Council Member Scott to approve the payment of three invoices from Core & Main in the amount of $182,465.02 to be paid from the Contingency Fund. The motion carried by unanimous vote.

1. **Review Proposed Alcohol Code Amendment**

Council Member Fuller made a motion, seconded by Council Member Scott to adopt a Code Amendment by amending the code of the City of Millen, deleting and reserving Article VII of Chapter 34 and creating a new Chapter to be titled Chapter 4 which shall be titled Alcohol Beverages. The motion adopts the Code Amendment as presented with the following amendments, licenses to sell malt beverages and wine will only be issued in zones B1 and B2, and stores for package sale of Distilled Spirits must face a federal or state highway. The motion carried by unanimous vote.

Council Member Scott made a motion, seconded by Council Member Fuller to set the application fee Package Sales of Distilled Spirts at $1500.00. The motion carried by unanimous vote

1. **City Manager Report**
2. **Financials**

City Manager Brantley reviewed the financials with Mayor and Council.

1. **2020 CDBG Update**

Mayor and Council were informed that work had begun on the 2020 CDBG project. The sewer pipe bursting has started on Lincoln Street.

1. **2020 Census Data / L.O.S.T.**

City Manager Brantley reviewed the City and County Census date with Mayor and Council. He also discussed the need to start LOST (Local Option Sales Tax) discussions in early 2022 with the County and the timeline to have an agreement between the City and County.

1. **Redistricting – City of Millen**

City Manager Brantley informed Mayor and Council that State Senator Max Burns had written a sponsorship letter to the State Redistricting Office to assist Millen with re-drawing the City election boundaries.

1. **Water Meter Project Update**

City Manager Brantley informed Mayor and Council that the items remaining to be delivered are 628 transmitters and 69 commercial water meters. Once these items arrive, the City and Meter Install Group LLC can sign a notice to proceed.

City Manager Brantley informed Mayor and Council that the 2022 LMIG project was now complete. Sikes Brothers Inc had fulfilled their contract and requested final payment.

1. **Mayor’s Report**

Nothing to report

1. **City Attorney Report**

Nothing to report

1. **Executive Session**
* **Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a city officer or employee as provided in O.C.G.A. 50-14-3(6)**

Council Member Scott made a motion at 7:10 P.M., seconded by Council Member Coney to exit regular session and enter executive session to discuss personnel. The motion carried by unanimous vote.

Council Member Clifton made a motion at 7:26 P.M., seconded by Council Member Scott to exit executive session and enter regular session. The motion carried by unanimous vote.

1. **Adjournment**

There being no further business Mayor Rocker adjourned the meeting at 7:27 P.M.

**Approved by Mayor and Council: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Mayor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attest by City Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**